

Winterization Checklist

Sample Customer

4700 N 27th St., Tawas City, MI 48763

14/14 Tasks Completed



Mobile RV Tech Services

PO Box 609, East Tawas, MI 48730

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Job Information

✓ Customer & RV

Customer:

Sample Customer

RV:

Open Range 5th Wheel

Generator:

Onan 5,500 - Gas

RV Appliances

☐ Ice Maker

☒ Washing Machine

☐ Dishwasher

☐ N/A



Winterization - Basic Package

✓ Holding Tanks Drained

Fresh Water Tank

Yes

No

N/A

Grey Water Tank(s)

Yes

No

N/A

Black Water Tank(s)

Yes

No

N/A

Notes:

✔ **Water Heater**

Power Turned Off

☐ Switch On Water Heater

☒ Circuit Breaker

☐ N/A Gas Only

Drained

Yes

No

N/A

Put Into Bypass Mode

Yes

No

N/A

Remove Plug/Anode Rod & Inspect

Yes

No

N/A

Notes:



✔ **Roof Vent Lids**

Ceiling Vents Closed

Yes

No

N/A

Notes:

✓ **Fresh Water Lines**

Inline Water Filter Removed

Yes

No

N/A

Open Faucets & Low Point Drains

Yes

No

N/A

Blow Out Supply Water Lines

Yes

No

N/A

Blow Out Fresh Tank to Pump Line

Yes

No

N/A

Notes:

The RV will need a set of 3 new water filters in the spring.



✓ **RV Antifreeze**

Fresh Water Lines

Ice Maker

Yes

No

N/A

Kitchen Sink

Yes	No	N/A
-----	----	-----

Bathroom Sink(s)

Yes	No	N/A
-----	----	-----

Inside Shower(s)

Yes	No	N/A
-----	----	-----

Toilet(s)

Yes	No	N/A
-----	----	-----

Washing Machine Connection(s)

Yes	No	N/A
-----	----	-----

Outdoor Shower/Spray Port(s)

Yes	No	N/A
-----	----	-----

Outdoor Kitchen Sink

Yes	No	N/A
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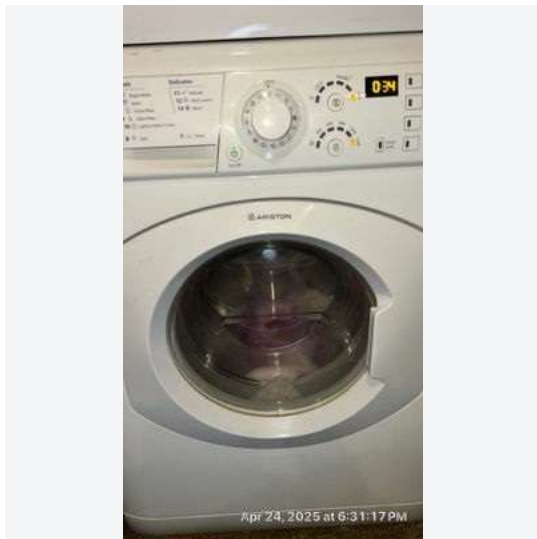
City Water Inlet Check Valve

Yes	No	N/A
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Black Tank Flush Line

Yes	No	N/A
-----	----	-----

Notes:



✓ Holding Tanks Closed

Fresh Water Tank

Yes

No

N/A

Grey Water Tank(s)

Yes

No

N/A

Black Water Tank(s)

Yes

No

N/A

Notes:

✓ RV Antifreeze

Drain Traps

Sink(s)

Yes

No

N/A

Shower(s)

Yes

No

N/A

Toilet(s)

Yes

No

N/A

Washing Machine Drain

Yes

No

N/A

System Depressurized

Yes

No

N/A

Notes:

Winterization - Plus Package (All the basic items with requested add-ons)

✓ Batteries

Disconnected

☒ Switch

☒ Negative Cable

☐ No

☐ N/A

Removed for Customer Storage

Yes

No

N/A

Notes:

✓ Service & Flush Tank(s)

Flushed (If has built in flushing system)

Yes

No

N/A

Cables Treated w/WD-40 Dry Lube

Yes

No

N/A

Notes:

✓ Slideout Maintenance

Slideout Sealant Condition

☒ Pass

☐ Fail

☐ N/A

Seal Inspection Condition

☐ Pass☒ Fail☐ N/A

Treat Slideout Seals

☒ Yes☐ No☐ N/A

Lubricate Gear Tracks

☐ Yes☐ No☒ N/A

Slideout Alignment

☒ Acceptable Position☐ Adjusted to Allow for Proper Sealing☐ N/A

Notes:

The tops of the slideout seals are starting to rip where the cables go through them.



✓ Roof & Sidewall Sealant Inspection

Roof Material Condition

☒ Pass☐ Fail☐ N/A

Roof Sealant Condition

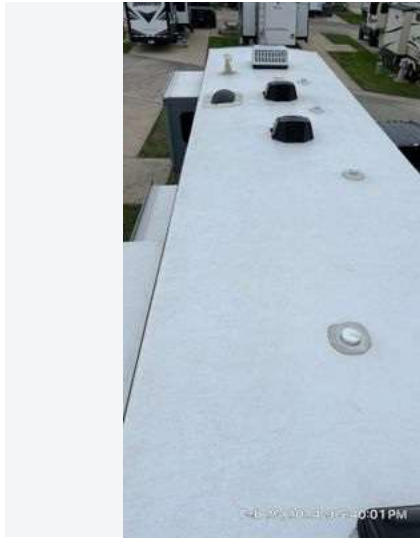
☐ Pass☐ Fail☒ Needs Immediate Attention☐ Needs Future Repair Work☐ N/A

Sidewall Sealant Condition

☒ Pass☐ Fail☐ Needs Immediate Attention☐ Needs Future Work☐ N/A

Notes:

There are cracks in the roof sealant by the bathroom vent fan. It is recommended to repair these before winter.



✓ RV Generator

Stabil Added to Fuel Source

Yes

No

N/A

Ran & Exercised for 15 Minutes

Yes

No

N/A

Notes:



Job Completion

Notes

✓ Wrap Up

Keys

☒ Gave back to customer

☐ Put back in hiding spot

☐ Customer opened RV

☐ Still in our possession

☐ Used master key

Parts needed for spring de-winterization:

- Water filters
- Change generator oil

Repairs Needed:

- Roof sealant by bathroom vent
- Slideout seal repair